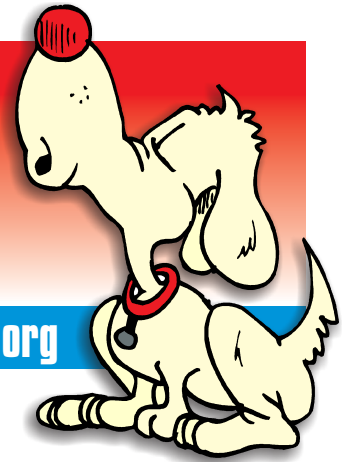


# The Happy Howler



**MAY, 2018**

[www.ccdtc.org](http://www.ccdtc.org)

## **PRESIDENTS MESSAGE**

Wonderful things are happening in the Spring. Many of them will give you volunteer opportunities. Remember, only 5 months left to get your hours

On May 19th, starting at 9, we are having a cleaning up day. Here are a few things that need to be done.

1. Paint the shed
2. Stripe the parking places around the building
3. Replace some of the jump cups
4. Repair and clean yellow gates

Bring your tools and help us.

Remember, July 17 is our celebration cookout. A flyer will be on the web site. Last year we celebrated our dog's achievements, big and small. The photos you sent in were great and we all enjoyed seeing them. This year we will have another slideshow but we are changing up the theme a little. We will be celebrating the JOY your dog(s) bring you. Please send a photo and a one line description of how your dog brings you JOY. If you have multiple dogs, you can send one photo and description for each dog individually OR you can send a group photo and a general description for them all. Please send your photos and descriptions to Di Method by the end of June so she can put them together in another fun slideshow. We had 110 dogs feathered last year. Be sure to include your dogs this year! We hope to feature even more this year.

~ Sandi McKenzie  
agilecocker1@gmail.com

## **MEMBERSHIP MEETINGS - 7PM**

Tuesday, May 15  
Tuesday, July 17 - Celebration Cookout  
Tuesday, September 18  
Tuesday, November 20

## **UPCOMING EVENTS**

May 12-13: NACSW NW1 & NW2 Trials  
May 18: Dr. Leick  
May 19: Club Spring Cleaning  
May 25-27: CPE Trial  
June 9-10: CCKC Obedience and Rally Trial  
June 22: Dr. Leick  
June 22-24: Barn Hunt Trial  
July 13-15: CPE Trial  
July 20: Dr. Leick  
July 28-29: CPE Trial  
August 11-12 - UKC Conformation Show  
August 17-19 - Barn Hunt Trials  
August 24: Dr. Leick  
August 31-Sept. 1-2: CPE Trial  
September 8: UpDog Challenge  
September 21: Dr. Leick  
September 28-30: CPE Trial

## **NEW CCDTC MEMBERS**

The following were voted into the Club at the last Membership Meeting. Don't forget to add their information to your Member Directory:

Natasha Ghearing  
6123 Glade Avenue  
Cincinnati, OH 45230  
513-600-0736  
Hermosahavanese@gmail.com  
Havanese

## **NEW MEMBER APPLICATIONS**

The following people are applying for Membership into the Clermont County Dog Training Club and are eligible to be voted on at the May 15 Meeting:

Ann Peruski  
Loveland, OH  
Havanese, Shih Tzu, Lhasa Apso

Sue Freking  
Cincinnati, OH  
Mix Breed

Clair Glass  
Cincinnati, OH  
Australian Shepherd, Lab Mix

Shannon & Tyler Cruzen  
Cincinnati, OH  
Boxers

Any comments concerning these New Applicants must be made in writing and sent to:

Susan Geers-Meiners  
2651 Saltair Road  
Bethel, OH 45106  
dogwoodacres@fuse.net

## **BYLAW CHANGE PROPOSAL**

By-Laws Revision  
Article I – Membership  
Section 2  
Types of Membership

Add the following:

### **5) Inactive Lifetime Member**

An Inactive Lifetime Membership shall be available for those Lifetime Members who no longer wish to maintain an active membership. The Lifetime Member must apply to the Board for a change in membership status.

An Inactive Lifetime Member may receive the newsletter, attend meetings, and volunteer to work at Club functions.

An Inactive Lifetime Member may not have voting privileges, training privileges, or access to the building unless attending a meeting or club function.

An Inactive Lifetime Member will not pay any membership or cleaning fees.

An Inactive Lifetime Member must remain inactive for a period of one (1) year before they can be reinstated to an active Lifetime Membership. All Inactive Lifetime Members must be approved by the Board for reinstatement to Active Lifetime membership.

## RAINBOW BRIDGE



'RIVER"  
Born 3-6-07  
Passed 3-27-18

River was a huge part of my life for the past 11 years and she is very missed by Gauge her cats and myself.

~ Cathy Neff

## MEMBERSHIP MEETING MINUTES

Clermont County Dog Training Club  
CCDTC Membership Meeting 3/20/2018

President Sandi McKenzie called the meeting to order at 7:05pm.

President's Report- Sandi McKenzie

One of our agility tunnels ripped apart while one member was running drills with her dog. This should not have happened. Our security cameras caught the incident. Joni prepared the video to show the progression of the ripping of the tunnel. The video has been sent to the manufacturer along with a request for refund or replacement.

Regarding this week's closure of the building due to probable local canine influenza cases- All members should be mindful that if they have a dog that is unwell please leave it at home as well as your other dogs rather than bring them to the club.

Minutes- Rhoda Ezell made the motion to accept the minutes of the January membership meeting as posted in the Howler. Cathy Neff seconded the motion. MOTION CARRIED.

Membership- Susan Geers-Meiners

One guest, Ann Periski, was in attendance at this meeting. Ann has been attending Rally classes for over a year.

Thank you to members for responding to the membership list updates. The membership committee will send out an updated list soon. We currently have 216 members.

A new membership application was approved at the last Board meeting and posted on the website.

At the last membership meeting it was voted to waive requirements for Natasha Ghearing to return to active

membership. A motion was made by Rhoda Ezell and seconded by Lisa Taylor to accept Natasha as a member. MOTION CARRIED.

It was posted in the last Howler that our bylaws state that membership fees amounts should be listed in the Standing Rules. We need a vote from the membership for that to happen. Pat Sherwood made the motion to list the membership fees amounts in the Standing Rules. Carol Steele seconded it. MOTION CARRIED.

Treasurer- Carol Dunton

Bank Account Balances through Feb 2018:

Checking:	27,438.44
Savings:	8,085.04
PayPal Agility:	1,721.19
PayPal Obedience:	2,067.76
Checking Debit Card:	1,227.47
Total:	40,539.90

CCDTC had a very good 2017 with a year-end profit of \$19,331.48

Highlights for 2017:

- Trial Event profits increased by \$22,487.91
- CCDTC received \$2,848.00 from the Duke Energy Class Action Settlement.
- Cleaning expenses and utilities combined were less by almost \$4,000.

Through February 2018, CCDTC's Net Operating Income seems to be very comparable to 2017 - slightly higher by \$450.00. Hopefully this trend will continue and CCDTC will have another banner year!

Highlights so far for 2018:

- Each Trial Event has made a profit:
- CPE Trial (December 29 -Jan 1, 2018) \$6,550.00
- NACSW Odor Recognition Test (2/3/18) \$2,000.00
- UpDog (February 10, 2018) \$560.00
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- CPE Trial (March 2-4, 2018) \$6,400.00
- Judy Harris Nosework Seminar (February 2, 2018) \$440.00
- Class Income compared to last year is up \$2,000.00
- Roof Top Unit Repair (Heating) (\$1,400.00)

Classes and Training Director- Sandi McKenzie

We still need a Training Director, an Obedience Level Head, and an Agility Registrar.

Page Belland has agreed to continue as Obedience/Rally Registrar and has been handling the obedience scheduling of classes. Any person interested in the Agility Registrar position must have at least a basic comfort and skill level with computers. The registration database uses FileMaker software. Rhoda Ezell and Di Method will instruct and support learning to use the database.

Corresponding Secretary- Tami Williams

Tami sent a letter to Denise Tudor-Hayes in condolences for the loss of her dog, Hallie.

She sent a letter to the membership regarding the closing of the building to dogs for the week. She advises members to keep checking their email as the Board will update them on the probable canine influenza issue as more information is learned.

Committees:

Building- Sandi McKenzie

Workmen were in the building looking at our lights so it is assumed that Kellerman will be adding lights as planned.

Equipment- Rhoda Ezell

\$623 was made at the CCDTC Garage Sale. We had great workers.

We will be selling the aluminum A frame, 2 tables, a tire and some other agility equipment at an auction to be held

through email and the website.

Audit- Carol Dunton

As a result of incidents discovered during the 2017 Audit, the board passed the following motions at the 3/13/18 Board Meeting.

Motion: No bank accounts or accounting software may be opened or closed without prior approval.

The incidents that precipitated this action are as follows:

- A new checking account was opened and CCDTC's long standing checking account was closed.
- The QuickBooks Accounting Software Company (Old CCDTC QB) that had been used for almost a decade was made inactive and payment to keep the information was stopped. A new QuickBooks Accounting Software Company (CCDTC QB) was created and the 2017 financial information was entered in this new company. The club nearly lost a decade of electronic financial history, as the inactive Old CCDTC QuickBooks Company was slated to be deleted on March 11, 2018.
- These actions were taken without board knowledge or approval.

Motion: No less than two people may have access to any of our monetary accounts. The treasurer will keep a list of these people.

- The Fifth Third Bank Accounts were in the Treasurer's name only. The membership previously voted that Bank Accounts MUST have the President and Treasurer as signers. Prior to the membership's motion, the club's Checking Account was closed (May 2017). The past Treasurer was the only signer on that account and is now the ONLY entity with access that closed account. That access can NEVER be changed.
- This motion applies to PayPal Accounts and QuickBooks Software.
- The Board was unaware of who was given access to the financial accounts. This motion will allow the board and membership to be kept up to date of members who have financial access to club's financial accounts and software.

Other audit findings to date:

- The 2017 QuickBooks Software was not reconciled for any of the 12 months of 2017. Taxes cannot be filed without the software being reconciled to the monthly bank statements.

The Treasurer entered all of the 2017 QuickBooks Entries from the "new" company into the Old CCDTC QuickBooks Company. The Old QuickBooks Company has now been reconciled to the bank statements for all of 2017.

The 2017 audit will be completed after tax season is complete.

Events- Edith Markoff, Sandi McKenzie, Susan Geers-Meiners

The UKC Conformation Show is on. The building is clean. Workers are needed for setup, work during trial and for tear down and clean up. Setup workers are allowed to set up their crates early. There are 73 pre-entries. Rhoda is handling the kitchen. Help is welcomed.

There is a CPE Trial in April.

There is a Nosework Trial on May 11 & 12 at Camp Friedlander. We desperately need workers. Workers cannot show a dog at the trial so we need people to work who are not going to show a dog.

There is a Barn Hunt Trial in May.

For 2019 UKC has asked CCDTC to be a host club for the Ohio Classic. We are in communication with them about the details. It will be held at the Roberts Arena. It will include conformation, obedience, agility. It will be held on the March date of our usual Conformation trial. Susan G-M and Edith will get more information.

Presentation of CCDTC Incentives for Members- Di Method

Di presented information on a PowerPoint slide show about the information gathered by trial key workers about incentives such as worker bucks and compensated runs. Also shown was a new page on the CCDTC website where job descriptions for trial key workers for each venue are posted as well as a list of contact persons for each venue. Questions were answered but comments and/or suggestions for possible changes were requested to be

made in writing to Di Method or Carol Dunton. These communications will be presented at the May Membership Meeting for discussion.

New Business- Sandi McKenzie

CPE Nationals will be held in Springfield, Ohio on June 8, 9, and 10. The website is [www.ohiohostclubs.com](http://www.ohiohostclubs.com)  
CCDTC would like to donate a basket for the worker raffle. Rhoda Ezell agreed to make the basket with help from someone who can artistically arrange it.

Mikey Ellington resigned from the Board due to personal issues.

We would like to have someone volunteer to be a Hospitality coordinator to arrange for members to bring desserts to the membership meetings.

Di Method is accepting your photo/this year's accomplishment description for the slide show to be shown at the July cookout. Last year we had 110 entries. Be sure to submit yours to her by the end of June.

Kathy Shannon showed a beautiful dog themed quilt she made and will be raffling in July. Buy tickets for your chance to win.

Braggs were shared.

The meeting adjourned at 8:20pm.

Respectfully submitted by Diane Method, Recording Secretary

## **BOARD MEETING MINUTES**

Clermont County Dog Training Club

Minutes from the Board Meeting, 2/13/18

President Sandi McKenzie called the meeting to order at 7:31pm.

Present were Joni Griffith, Sandi McKenzie, Edith Markoff, Pat Sherwood, Susan Geers-Meiners, Tami Williams, Di Method, Carol Dunton and Rod Steele. Absent was Michaelene Ellington

President's Report- Sandi McKenzie

Pat Sherwood has agreed to serve in remaining term of Trustee vacated by Susan Ball's resignation. The Board approved her appointment unanimously. Her installation was conducted.

Rod brought a group of members with him to the meeting. This included Carole Steele, Fred and Becky Eichler, Carole Bridges, Linda Christman, Judie Taphorn, and Gail Snoddy.

They expressed their concerns over the issue of compensated runs. They want a resolution and do not want the issue to just die. Kathy Krumm knows a mediator if one would be needed for resolution. The group also expressed that the membership wants communication so they know what is going on.

Susan Geers-Meiners informed the group that the board has recently voted to publish the board meeting minutes in the Howler. Membership meeting minutes are already published in the Howler.

Di Method assured them the board is working in good faith on producing the information requested by the former Ad Hoc committee and getting the information out to the membership. Patience was asked for, as the board has also been busy filling vacancies in accordance with the bylaws.

Carol Dunton asked the group to give input as to what kind of resolution will satisfy the membership.

Rod asked that the board publish something written before a membership meeting so people can have time to read and understand it.

Carole Bridges asked that information be related to the 16 hours of required service.

Carol Dunton explained that Bill Bates checked on the inurement issue and that we are not doing anything illegal or anything that would put the club's not for profit status in danger regarding compensated runs.

A question came up about taxes that were allegedly not filed. Edith explained that in examining records she found out that CCDTC had been assigned two independent tax ID numbers. This resulted in the IRS statement that taxes had not been filed. It's not that the taxes were not filed, but they were filed under different tax ID numbers.

The group left the meeting after expressing their concerns.

Recording Secretary- Di Method

The minutes from the 1-19-18 Board Meeting were approved as submitted.

VP/Membership Report- Susan Geers-Meiners

1- There is now an updated membership list. Susan would like to send it out and ask members to make corrections or verify information. We currently have 152 members.

2- 22 people did not renew their membership. Susan wants to reach out to each of those people. She made the motion to allow the membership committee to reach out to these people. If they then wish to renew for 2018 they would pay annual dues + penalty for any service hours not completed + cleaning fee. MOTION CARRIED.

3- Natasha Ghearing, who was formerly a member, has re-applied for membership after having some time off. A motion was put forward to waive her class attendance and meeting requirements. MOTION CARRIED. Her membership will be published in the Howler and voted on at the next membership meeting.

4- The Membership Application has been revised. Motion made to accept. MOTION CARRIED.

5- Our bylaws state that membership fees are to be stated in the Standing Rules. Motion to publish in Howler and voted at next membership meeting to add the fees to the Standing Rules. MOTION CARRIED.

Treasurer's Report- submitted by Carol Dunton

Currently, CCDTC is paying for fees for two Quickbooks Accounts. The "old" Quickbooks Account was set up January 2009 and was used until January 2017. The previous Treasurer created a "new" Quickbooks Account in February 2017. The "Old" account was rendered inactive. The "Old" account information was scheduled to be deleted on March 11, 2018. The "old" account was re-activated in January 2018 to avoid losing the club's financial history.

After speaking with Bill Bates, the club's accountant, it was decided that the "New" Quickbooks Financial Information should be transferred to the "Old" Quickbooks account. There were multiple reasons for this decision:

- The old account has 8 years of history that would otherwise be lost.
- CCDTC would need to pay double to keep both accounts active.
- The "New" QuickBooks Bank Accounts had not been reconciled for the year.

Bill looked into a way to transfer the information electronically, but said that it would be time consuming and that he would not be able to address it until May once tax season was complete. Carol Dunton, the current Treasurer, volunteered to hand enter all of the transactions from the "new" Account into the "Old" Account so that the club's financial records did not sit in limbo for 5 months.

Currently, the 2017 transactions are  $\frac{3}{4}$  of the way entered into the "old" QB Account. The goal is to have all information entered and reconciled before the March Board Meeting.

The Bank Account Balances on 1/31/18 are as follows:

New Checking Account – XX6814	\$29,854.30
Debit Card Account – XX9127	\$ 1,723.52
Account opened on 1/10/18	
Savings Account – XX0149	\$ 8,084.98
PayPal Agility	\$ 812.78
PayPal Obedience	\$ 2,051.51
Total Cash as of 1/31/18	\$42,527.09

Attached are the Bank Statements reflecting the bank balances as of 1/31/18

On January 10, 2018, Sandi and Carol went to the bank to add Carol's name as a signatory to the various CCDTC accounts. They looked into getting a credit card, but there was a monthly fee and the card required that it be personally backed. A decision was made to open a new checking account with a debit card attached. The debit card will be used for purchases for trials, building items, etc. There is no charge for this account nor for the use of the debit card. The goal is to keep a small amount of money in the account. If one uses the card, please advise the Treasurer to ensure that the funds in the account can be replenished.

During that bank visit, Sandi and Carol attempted to obtain the final bank statement for the closed CCDTC checking account. (The account was closed May 2017 – The final statement is required for CCDTC books to be verified and taxes filed.) Because Judi was the only signer for that account, no other club member is authorized to receive those statements. Carol contacted Judi via e-mail for assistance. She was told that all of the information was supplied to Sandi and that we should go to the bank if we were missing the information. Weeks later, an envelope (return address CCDTC) with the needed information was received.

Carol has a concern that nobody but Judi Taphorn has bank access to the old checking account. There has been no explanation provided to justify the reason the account was closed and a new account was opened. Not sure if actions should be attempted to add names to the closed account, if that is even possible at this point? Carol also suggests that safeguards need to be put in place to ensure that this type of situation does not happen in the future.

Susan Geers-Meiners suggested that each officer write an office manual of their duties to be kept by the President and passed to incoming officers as elected.

Corresponding Secretary- Tami Williams

Tami sent get well cards to Darlene Wood, Page Belland and Jackie Barth.

Training Director's Report-

Page Belland is scheduling classes until the Obedience Level Head position is filled. Amy Sperry also volunteered to do this on a temporary basis.

Committees

Events- Edith Markoff

We have a signed contract for the CCKC Obedience Trial.

Odor Recognition Test on October 13 has been applied for and approved

Nosework Trial May 13 at Camp Friedlander. We can build a relationship with this Boy Scout Camp so we can use it repeatedly for trials. 25-30 volunteers are needed for this event.

Carol Dunton and Sandi McKenzie discussed Unleashed Agility bills and what still needs to be billed.

Publicity- none

Building- more incandescent lights are desired.

Safety- none

Ad Hoc- information is being gathered and compiled by trial venue chairs. Discussion ensued about how to write down an explanation of compensated runs and worker bucks. Edith, Sandi, and Carol will work on it for the next board meeting.

Unfinished Business/New Business-

Sandi informed the board that the previous board had tabled a discussion about desserts vs. service hours. After hearing the discussion points the current board decided to drop the discussion (as appropriate per Roberts Rules).

Motion to adjourn at 9:23. MOTION CARRIED

Submitted by Diane Method, Recording Secretary



## Clermont County Dog Training Club

Minutes from the Board Meeting, 3/13/18

President Sandi McKenzie called the meeting to order at 7:30pm.

Present were Joni Griffith, Sandi McKenzie, Edith Markoff, Susan Geers-Meiners, Carol Dunton, Pat Sherwood and Di Method. Michelene Ellington was absent.

Recording Secretary- Di Method- The minutes of the 2/13/2018 Board meeting were accepted.

President's Report- Sandi McKenzie - none

VP/Membership Report- Susan Geers-Meiners - The re-created membership list has been sent to the membership to verify we have the correct information. Responses are being sent to ccdtcmembership@gmail.com.

Some Lifetime members have chosen to no longer be involved with the club. Susan asked that we consider a bylaws revision of adding a membership status of Inactive Lifetime. This is a lifetime member who wishes to go inactive. They would not pay the cleaning fee and not be eligible to vote at membership meetings. They would have no building key and not be allowed training at the club. To re-activate their membership they would need to petition the Board to restore their Lifetime status. The Board would then vote either to affirm or deny the reinstatement. The Inactive Lifetime member would not need to reapply to join the club.

Susan agreed to compose a motion to that effect for the next board meeting.

Treasurer's Report- Carol Dunton- The garage door was repaired and the bill is due. Sandi will give Carol the bill. An exterminator for ants is needed again. Carol will research which company was used in the past.

Bank Account Balances through Feb 2018:

Checking:	27,438.44
Savings:	8,085.04
PayPal Agility:	1,721.19
PayPal Obedience:	2,067.76
Checking Debit Card:	1,227.47
Total:	40,539.90

CCDTC has had a very good 2017 with a year-end profit of \$19,331.48 vs. a loss of \$13,159.94 in 2016. Highlights for 2017:

- Trial Event profits increased by \$22,487.91 Total Trial Event Profits in 2017 were \$62,131.87.
- The income for classes increased by 1,724.20.
- CCDTC received \$2,848.00 from the Duke Energy Class Action Settlement.
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- Each Trial Event has made a profit:
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- o CPE Trial (March 2-4, 2018) \$6,400.00
- o Judy Harris Nosework Seminar (February 2, 2018) \$440.00
- o Class Income compared to last year is up \$2,000.00
- o Roof Top Unit Repair (Heating) (\$1,400.00)

Further research was done regarding the possibility of adding another person to the Closed Checking Account. To date, no solution has been found to rectify the issue.

Everything has been entered and reconciled. The audit cannot be conducted until Bill Bates is done with tax season.

Carol made the motion: No bank accounts or accounting software may be opened or closed without prior approval. MOTION CARRIED.

Another motion: No less than two people may have access to any of our monetary accounts. The treasurer will keep a list of these people. MOTION CARRIED.

Corresponding Secretary- Tami Williams - no report

Training Director's Report- Sandi McKenzie- A written request for classes to clean up after using equipment needs to be sent out to members. Joni will put it in the email and the Howler.

#### Committees

Events- Edith Markoff- CCDTC has been asked by UKC to participate as a host club in a multi-venue event at Roberts Hall. Details are still unclear. Susan and Carol recommend we participate because it will likely replace our UKC trial on the same weekend. The Events Committee will continue to communicate with UKC about the details. We need to make as much if not more money than we would have at our own trial.

Publicity- none

Building- Sandi McKenzie- Rod was told that new lights have been ordered.

Safety- none

Unfinished Business/New Business- Sandi reported that Mikey has resigned as trustee. The board will seek a replacement.

Di reports that 2019 Events are now being posted on the website.

Respectfully submitted by Diane Method, Recording Secretary

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Happy Howler Editor Joni Griffith

Submissions Deadline for the July, 2018 Newsletter:  
Sunday, June 30, 2018

Send newsletter submissions, articles, brags and photos to: [ccdctc1@gmail.com](mailto:ccdctc1@gmail.com)

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CCDTC Board

President: Sandi McKenzie

Vice President: Susan Geers-Meiners

Treasurer: Carol Dunton

Recording Secretary: Diane Method

Corresponding Secretary: Tami Williams

Trustees: Joni Griffith, Edith Markoff, Pat Sherwood

Training Director:

Class Registrar: Page Belland

Agility Class Registrar: Carol Glenzer